HOW TO USE THE WESTWIND WEBSITE (BASICS)

Getting Started



If you haven't joined already, click "Join WestWind" and follow the instructions, however if you have only just joined and you have received your Pilot ID and Password in an email then please click "Login" (Right hand side of webpage) to log on to the website.



You then have to enter your Pilot ID and password that should have been emailed to you so check your emails before trying to Log in. (Your Pilot ID and Password may take a few days to be emailed to you). If you select the "Automatic Login at next visit" this will remember your Pilot ID and password so that you won't have to login again when you next return to the website.



Once you have logged in, you should be directed to your hub that you chose. If you scroll down the page, you will be able to find out who are your Hub Manager (HM) and your Assistant Hub Manager (AHM) and the other pilots that are in your hub. The Denver Hub is chosen to represent as it is where your initial training was done.

Active	e Pilots	A CONTRACTOR			
Click on I	Pilot ID Number	to view flight log. Up	date Locatio	n	
Pilot #	Pilot Name	Rating	Awards	Hours	Location
WWAITO	Scott Williams	Senior Command Capta	in+1 🛓	1,520.0	Evansville, IN (KEVV)
WWA 2479	Robert Upoper	Conior Command Capta	in 🔶	1,077.4	Madrid Parajac, Cpain (LEMD)
WWA2512	Chaun Clada	Command Captain	*	700.5	Quite, Equador (CEQU)
www.2002	John Highfield	Command Captain		611.0	Ris de Janiero, Brazil (SBCL)
WWAE512	Soshaa Wilson	- eat v		217.0	
WWA2575	Hideyaki Veeka	Sat III		61.0	Alphay Queensland (YAPH)
	Michael Necati	Cat II		25.7	Lamaca, Cypras (LCLK)
WWA2011	Ken Snith	Cut II		15.1	London, England Heathrow (20 LL)
W-WA2775	Antonio Ainira Pica	zo Cat II		15.2	madrid barajas, Spain (LEMD)
W WA2700	Sean King	eat I		9.1	Babliny Ireland (EIBYY)
WWA2797	Gus Agriao	Cat I		7.6	Paima De Mailorca, Spain (LEPA)
V WWA2705	Aron Needle	Cat 1		0.0	****
WWA2051	Natian Davies	Cati		5.0	mauriu barajas, spairi (LEMD)
			Total Hours	4,310.5	

As you scroll down on the "Pilots Hub" tab, you will find a table that shows all the *active* pilots and their location. When you first log in you will need to click "Update Location" to update your location from "????" to your current Hub location.

Signing out on a flight



When referring to "signing out" on a flight, this means that you are going to create a new flight from 1 destination to another. To sign out on a flight, click the tab "Dispatch" which will take you to the "WestWind Flight Dispatch" page. From here you can either plan your own flight, or you can select a "Hub route". The choice is yours! Scroll down until you find "Your current flights".

Pilots may out/sign-in File" links t or impractio the site per Your cur	also upo process througho cal to vis riodically rrent f l	date their onlir . This is equiva ut the web sit sit the web sit y to log their ro ights	e fligh alent t e. How e befo ecent f	It log by enterin o the sign-out/s rever, this meth re and after eac lights at one tir	g data for sign-in proc od may be h and ever ne.	a singl cess, b prefer y flight	e fligf ut doe able t 2. Inst	nt ins es no o tho ead,	tead t take se pi we ei	of going through the sign- e advantage of the "Fast lots who find it inconvenie ncourage those pilots to v
You have n <u>View Your I</u> <u>Update you</u>	no curren Flight Lo ur online	t flights. <u>Sign</u> g flight log	out on	a flight						
Curren	nt Flig	Ihts					4	5)	
Click on cal	llsign to	view pilot's fli	ght lo		AND A	M	10	1	40	
Date C	Callsign	Name	Hub	Purpose	Flight #	From	То	Dep	Arr	Aircraft

Once you have found this, you can see that you can sign out, view your flight log and update your online flight log. But as you don't have any current flights, you will choose to "sign out on a flight" by clicking on the link.

Back to Flight Dispatch Page
Flight Dispatch - Sign Out on a Flight
 "Fast File" Options: Use the links below to jump to any of the pages that list flights. Click on the flight number (passenger and cargo flights) or aircraft (charter flights) to return to this form with most or all of the required fields filled in for you. Hub Route Pages: Cargo Route Page Passenger Charters Cargo Charters Random Passenger Route Assignments Random Cargo Route Assignments Random Charters Random Cargo Charters Search for Passenger Routes Find Connecting Passenger Routes Search for Cargo Routes
Purpose of flight:
Hight/Charter #:
Destinction (ICAO):
Planned Den Time (UTC) (hhmm)
Planned Arr. Time (UTC) (hhmm)
Aircraft:
Submit Reset

Once you have clicked on the link, the "Flight Dispatch – Sign Out on a Flight" page should appear. Like said earlier you can either plan your own flight (the grey box), or by clicking "Hub Route Pages" will give you a drop down list of all the hubs.



Once you have the drop-down list of all the hubs you can scroll and select which hub you want to depart. You can choose anywhere you want to, but for the demonstration purposes the Denver hub route will be selected.

Back to the	e Denver	Hub P	age				
Passe	ngei	r Ro	utes for I	Denver			
Note: Retu To select i	irn flight nbound f	s from lights	each destination t click on the route i	to the point of origin an number of the route tha	e automatically paired o t serves the airport you	with the outbound a want to fly in fro	l flights. om.
	/er						
Region S	erved:	United Sta	ates 💽 AC Type:	All Categories	Order by: Destination 💌		
Note: Aircr policy is to origin and Aircraft Type Note: Click	aft type allow o destinat s: TP=Turl c on rout	s and c ur pilot ion airp poprops e numl	leparture/arrival ti s to use any aircra ports. Pilots may f RJ=Regional Jets NE per to sign out thr	mes on passenger sche aft for which they are ra ly between any city pair 3=Narrow Bodies WB=Wide I ough the WestWind Flig	dules are <u>suggestions</u> ted and which can be s s, whether a scheduled Bodies SWB=Super Wide Bo ht Dispatch System.	<u>only</u> . WestWind A afely operated at I flight or not. dies <u>Examples</u>	irlines the
CAT	RTE # #	# Flights	POINT OF ORIGIN	AIRPORT SERVED	DURATION OB	TURN-AROUND DU	RATION IB
NB	5823	1	Denver, CO (KDEN)	Akron, OH (KCAK)	2 hrs, 55 min	1 hr 2 h	nrs, 55 min
RJ-NB	2797	2	Denver, CO (KDEN)	Albuquerque,NM (KABQ)	1 hr, 10 min	1 hr 1	hr, 10 min
RJ	2801	1	Denver, CO (KDEN)	Amarillo, TX (KAMA)	1 hr, 32 min	1 hr 1	hr, 22 min
ТР	3007	1	Denver, CO (KDEN)	Aspen, CO (KASE)	45 min	1 hr	45 min
NB-WB	2803	2	Denver, CO (KDEN)	Atlanta, GA (KATL)	3 hrs	1 hr	3 hrs
RJ-NB	9646	1	Denver, CO (KDEN)	Austin, TX (KAUS)	2 hrs	1 hr 2 h	nrs, 13 min

You should then see a page full of "Passenger routes". You can use the filters/drop down lists to select Region served, A/C Type and you can change the order of the results that are shown in the table. Once you have chosen your flight, you simply click on the "RTE #" link of your selected flight.

Sign Out o	on Passenger	Fligh	ts	1			
Note: Aircraft type: policy is to allow or origin and destinat	s and departure/arrival tim ur pilots to use any aircraf ion airports. Pilots may fly	nes on pas t for which between	senger schedules an they are rated and any city pairs, whe	re <u>sugges</u> d which ca ther a sch	<u>tions only</u> . N n be safely eduled flight	VestWind Air operated at t or not.	lines he
Aircraft Types: TP=Turt	poprops RJ=Regional Jets NB=	Narrow Bodie	es WB=Wide Bodies :	SWB=Super \	Wide Bodies <u>E</u>	<u>xamples</u>	
AC Type FLT #	Select DEPARTING	DEP Time	ARRIVING	ARR Time	DURATION	TURN-AROUN	D DAYS
RJ WWA1707B	Amarillo, TX (KAMA)	0110Z	Denver, CO (KDEN)	0232Z	1 hr, 22 min	END	Daily
RJ WWA1707A	Denver, CO (KDEN)	2238Z	Amarillo, TX (KAMA)	0010Z	1 hr, 32 min	1 hr	Daily
Aircraft: Sign Out F <mark>Bombardie</mark> Bombardie	▼ r CRJ-200 r CRJ-700		Ve	atí	S		

Once you have clicked onto the link, you simply 'select' the flight (outbound or inbound journey). Choose which aircraft you are going to use by using the drop-down list. (As you are new to WestWind, you won't have many Aircraft to choose from, but as you log more hours, you will progress your rank and you will be able to fly more aircraft). Then simply click "Sign Out". You have successfully signed out on a flight.

Signing in from a flight



The term "signing in" means that once you have completed you flight, you then "sign in" and log your hours that are flown (so make sure you record what time you leave!) and adding additional information. To sign in go to the "Dispatch" tab and scroll down. Notice this time there is a current flight. On the table of your current flight click "Sign In".

Purpose of flight: Passenger	
Flight/Charter #: WWA1707A	
Origin (ICAO): KDEN	
Destination (ICAO): KAMA	
Aircraft: Bombardier CRJ-700	
Date Flown: 1/26/2011	
Where Flown? Off-Line	
Sim Version: FSX -	
Actual Dep. Time (UTC) TIME (HHMM)	
Actual Arr. Time (UTC) TIME (HHMM)	
Route:	
ENTER YOUR ROUTE INFORMATION HERE	
Block Time: 2.0 hours logged for this flight, e.g., 2.3, (max. 71.6)	
Remarks:	
ENTER ANY OTHER COMMENTS OR REMARKS HERE	
Submit Reset	

Once you have clicked "Sign in" and scrolled down, you should be able to see this. All the **YELLOW** fields must be filled in and all the **WHITE** fields are optional. Once you have done this you then click "Submit". You have now successfully signed in from a flight.

Using the forums

West Wind Celeb Airlines Flying	rating 15 Years the Virtual Skies	
Home Latest News Forums Cleared Direct	То	Join WestWind Login
Forum Rules		
Forum		
Welcome told Forum	Airlines	

Using the forum is useful as you can ask other experienced pilots at WestWind questions you may have and they will be more than happy to help. First of all, hover over the tab "Forums". You will then see a list as shown above. Firstly click on Forum rules and just read the rules. Once you have read them click "continue to the **new** forum".

WestWind Virtual Airlines A Forum for WestWind Virtual Airlines
☆ Board index
③FAQ v≜Register ^① Login
It is currently Sat Jan 29, 2011 8:33 pm
This board has no forums.
LOGIN • REGISTER
Username: Password: Log me on automatically each visit 📃 Login
WHO IS ONLINE
In total there are 2 users online :: 1 registered, 0 hidden and 1 guest (based on users active over the past 5 minutes) Most users ever online was 17 on Tue Jul 27, 2010 5:25 pm
Registered users: Scott McGougan Legend: Administrators, Globel moderators
STATISTICS

Once you have clicked that this page should appear (above). If you haven't registered (which you probably haven't) then you will need to click register. Read the terms and conditions and click agree then just set up your account. You will then need to check your email to activate your account. Once you have activated your account, go back to the forum page and enter your

Username and password. You have successfully created an account for the forum. NOTE: YOUR USERNAME MUST EITHER BE YOUR NAME OR YOUR PILOT ID OR EVEN BOTH!

How to download aircraft from the hangar



When you have worked up your hours, you will be given a new rank from a "Cat I" pilot to a "Cat II" pilot. When you build up your ranks you will be able to fly more and more planes each time. You will already have the CRJ for your check-flight before you know it you will soon be able to fly 747's! To download aircraft from the "hangar", you will need to hover over "Cleared Direct to" then hover over "Aircraft and Scenery Dept" and then click "WestWind Fleet" (shown above).

Aircraf WestWind Ai for each fligh WestWind ai aircraft and a 2007 WestW Attention Installer In the sir Select Ain Select Fiel Select Fiel	t rlines flies a va t. To learn mor rcraft available list of availab ind Aircraft Pain N Windows Vis program and se nulator properl rcraft Categor lot Category:	aried fleet of airc e about our fleet for that simulat le downloads. hting Standards ta and Windows elect "run as adm y. y: All All	raft so that our of aircraft, sin or type. Click o s 7 Users: To in inistrator." Fai	r pilots ha nply choo n the airc	ave t se yo raft f	he maxi bur simu model to correctly may re	mum an ilator ve o view r you m sult in t	nount o ersion to nore inf ust right the aircr	f flexib o displa ormatio	oility in c ay all on about on the c appear	hoices : the
Manufacturer	Model	Aircraft Category	Pilot Category	Deserves	WestV	Vind Fleet	Unterior	FSX	Files	FS9 F	iles
Aerospatiale	Gazelle	Helicopter	Cat III	×	V	<pre>vecduve</pre>	×	0	0	1	0
Aerospatiale/BAC	Concorde	SST	Senior Command Captain	1	×	×	×	0	0	0	0
Airbus	300B4-600R	Wide Body Jet (WB)	Cat IV	1	*	×	*	0	0	1	0

You will then have this webpage (above). You can now use the filters (drop down menus) to select the different categories.

Manufacturer	Model	Aircraft Category	Pilot Category	Passenger	Cargo	Executive	Historical	Freeware	Payware	Freeware	Payware
ATR	72-500	Turboprop (TP)	Cat II	1	×	×	×	0	0	0	1
Beechcraft	1900C	Turboprop (TP)	Cat II	×	1	1	×	1	0	1	1
Beechcraft	1900D	Turboprop (TP)	Cat II	1	×	1	×	1	0	2	1
Beechcraft	58G	Piston - Twin	Cat II	×	1	1	×	1	0	2	1
Beechcraft	King Air 300	Turboprop (TP)	Cat II	×	×	1	×	1	0	0	0
Beechcraft	King Air 350	Turboprop (TP)	Cat II	×	×	1	×	1	0	1	0
Bell	206B	Helicopter	Cat II	×	1	1	×	1	0	1	0
Bell	206B HAP	Helicopter	Cat II	×	×	1	×	1	0	0	0
Bombardier	Dash 8-300	Turboprop (TP)	Cat II	1	×	×	×	1	0	0	0
Bombardier	Dash 8-Q200	Turboprop (TP)	Cat II	1	×	1	×	0	0	1	0
Bombardier	Dash 8-Q400	Turboprop (TP)	Cat II	1	×	×	×	0	0	1	0
Bombardier	LearJet 45	Business Jet	Cat II	X	×	1	×	1	0	1	0
Bombardier	LearJet 60	Business Jet	Cat II	×	×	1	×	1	0	0	0
Cessna	172	Piston - Single	Cat II	×	×	1	×	1	0	1	0
Cessna	208B	Turboprop (TP)	Cat II	×	1	1	×	1	0	1	0
Cessna	551 Citation 2	Business Jet	Cat II	×	×	1	×	0	0	0	0
Cessna	Citation 550/Citation II SP	Business Jet	Cat II	×	×	1	×	0	1	1	0
Cessna	Citation 750	Business Jet	Cat II	×	×	1	×	0	0	0	2
Dassault	Falcon 2000DX	Business Jet	Cat II	×	×	1	×	0	0	1	0
Dassault	Falcon 50	Business Jet	Cat II	×	×	1	×	0	0	0	0
DeHavilland Canada	DHC 2	Piston - Single	Cat II	×	×	1	×	1	0	0	0
DeHavilland Canada	DHC 3	Turboprop (TP)	Cat II	X	×	1	×	0	0	1	0
DeHavilland Canada	DHC 6	Turbonron (TP)	Cat II			1		1	0	- 1	0

Scroll down the page and select the aircraft you want to download. For this example, these are the aircraft that can be flown by a "Cat II" pilot. Once you have chosen an aircraft, click on it.



The "Aircraft Information and Downloads" should appear. For this example the Bombardier Dash 8-300 has been chosen.



If you scroll down, the aircraft information will be displayed so you can check if this aircraft is suitable for your needs.

Downloa	ads For FSX		
		<u> </u>	
	Description	B1900 Flight Operations Manual	
	Sim	Microsoft Flight Simulator X (FSX)	
	Category	Documentation	
	Freeware/Payware	Freeware	
	Details		
	Author	Ken G	
	Date Uploaded	7/23/2006	
Downloa	ads For FS9	Download This File	
	Description	PMDG Beechcraft 1900C Repaint	
	Sim	Microsoft Flight Simulator 2004 (FS9)	
	Category	Replacement Textures	
	Freeware/Payware	Payware	
	Details	Repaint of the PMDG Beechcraft 1900C freighter. This repaint requires that you have the B1900C aircraft already installed prior to use. This repaint is in .zip format. Follow the instructions in the included readme.txt	
	Author	Kim Stolt & Mark Kuebeler	
	Date Uploaded	6/2/2006	
		Download This File	

When you scroll down, you should see both "Downloads for FSX" and "Downloads for FS9" click on Download File for either of the two. Please Note that not all aircraft are available for both FSX and FS9. Once you have clicked on the links, just follow the instructions to download the aircraft. You have now downloaded a new aircraft.

Overview

By now you should be able to Log onto the WestWind website, sign out on a flight, sign in from a flight, use the forum and download new aircraft. You now have the basic knowledge of WestWind Virtual Airlines. There is much more to discover so just click around and enjoy being with WestWind. If you do need help, then you can use the forum where you can get helpful friendly advice. Just remember, you can learn something new every day!



Now sit back, relax and enjoy the rest of your flight.

ALL IMAGES USED IN THIS DOCUMENT ARE FROM THE WESTWIND VIRTUAL AIRLINES WEBSITE: <u>www.flywestwind.com</u>

THIS DOCUMENT IS FOR THE PURPOSE OF HELPING AND AID NEW PILOTS BECOME FAMILIAR WITH THE WESTWIND WEBSITE.

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